



## IN-DEPTH REPORT

DATE: \_\_\_\_\_

Apprentice: \_\_\_\_\_ Step: \_\_\_\_\_ Home Local: \_\_\_\_\_  
Working Location: \_\_\_\_\_ Employer: \_\_\_\_\_  
Foreman: \_\_\_\_\_ Phone: \_\_\_\_\_  
General Foreman: \_\_\_\_\_ Phone: \_\_\_\_\_

PLEASE FILL OUT QUESTIONS BELOW. AS MUCH INFORMATION AS POSSIBLE, WITH EXAMPLES AND INSTANCES.

### ATTENDANCE:

1. Does the apprentice show up for work on time? YES \_\_\_\_\_ NO \_\_\_\_\_ N/A \_\_\_\_\_
2. If "NO", how many times has the apprentice been late? \_\_\_\_\_
3. Has the apprentice missed any days of work? If so how many? \_\_\_\_\_ N/A \_\_\_\_\_
4. Was there acceptable notice/reason of missing work? YES \_\_\_\_\_ NO \_\_\_\_\_ N/A \_\_\_\_\_
5. Does this apprentice come to work prepared on a daily basis? YES \_\_\_\_\_ NO \_\_\_\_\_ N/A \_\_\_\_\_
6. Please give examples/comments on Attendance:

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### ATTITUDE:

7. Rate the apprentice's attitude towards supervision: GOOD \_\_\_\_\_ FAIR \_\_\_\_\_ POOR \_\_\_\_\_ N/A \_\_\_\_\_
8. Does the apprentice get along with the crew? YES \_\_\_\_\_ NO \_\_\_\_\_ N/A \_\_\_\_\_
9. Does the apprentice take instruction or criticism well? YES \_\_\_\_\_ NO \_\_\_\_\_ N/A \_\_\_\_\_
10. Do you feel the apprentice is dedicated to learning this trade? YES \_\_\_\_\_ NO \_\_\_\_\_ N/A \_\_\_\_\_
11. Please give any examples/comments of Attitude:

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### RETENTION:

12. Does the apprentice retain information on a daily basis? YES \_\_\_\_\_ NO \_\_\_\_\_ N/A \_\_\_\_\_
13. Has the apprentice been doing the same type of work for an extended period of time? YES \_\_\_\_\_ NO \_\_\_\_\_ N/A \_\_\_\_\_
14. If "YES" how long? \_\_\_\_\_
15. What type of work has the apprentice been doing? (DB, TRANSMISSION, URD, ETC.) \_\_\_\_\_
16. How long has the apprentice been under your supervision? \_\_\_\_\_
17. Does the apprentice show an understanding of the next step? YES \_\_\_\_\_ NO \_\_\_\_\_ N/A \_\_\_\_\_
18. Have you spoken to the apprentice about these issues? YES \_\_\_\_\_ NO \_\_\_\_\_ N/A \_\_\_\_\_
19. Please give examples/comments on Retention:

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**ABILITY:**

- 20. Do you feel this apprentice is progressing compared to other apprentices on the job? YES \_\_\_\_\_ NO \_\_\_\_\_ N/A \_\_\_\_\_
- 21. Does the apprentice show good work ethic? YES \_\_\_\_\_ NO \_\_\_\_\_ N/A \_\_\_\_\_
- 22. Do you feel the apprentice has the mechanical ability to do the work? YES \_\_\_\_\_ NO \_\_\_\_\_ N/A \_\_\_\_\_
- 23. Does the apprentice work confidently on the ground? YES \_\_\_\_\_ NO \_\_\_\_\_ N/A \_\_\_\_\_
- 24. Does the apprentice work confidently while aloft? YES \_\_\_\_\_ NO \_\_\_\_\_ N/A \_\_\_\_\_
- 25. Does this apprentice get hot time? YES \_\_\_\_\_ NO \_\_\_\_\_ N/A \_\_\_\_\_
- 26. Please give any examples/comments of ability:

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**SAFETY:**

- 27. Do you feel this apprentice has a lack of awareness? YES \_\_\_\_\_ NO \_\_\_\_\_ N/A \_\_\_\_\_
- 28. Does the apprentice demonstrate good insulate/isolate while doing energized work? YES \_\_\_\_\_ NO \_\_\_\_\_ N/A \_\_\_\_\_
- 29. Do you feel the apprentice is a safety hazard to themselves or the crew? YES \_\_\_\_\_ NO \_\_\_\_\_ N/A \_\_\_\_\_
- 30. Does the apprentice have a general understanding of rigging? YES \_\_\_\_\_ NO \_\_\_\_\_ N/A \_\_\_\_\_
- 31. Does the apprentice utilize PPE properly, when needed? YES \_\_\_\_\_ NO \_\_\_\_\_ N/A \_\_\_\_\_
- 32. Please give any examples/comments on safety:

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**GENERAL:**

- 33. Does the apprentice give their timesheet to the appropriate person to have it signed? YES \_\_\_\_\_ NO \_\_\_\_\_ N/A \_\_\_\_\_
- 34. Do you feel this apprentice should progress further in this apprenticeship? YES \_\_\_\_\_ NO \_\_\_\_\_ N/A \_\_\_\_\_
- 35. Was this apprentice terminated? YES \_\_\_\_\_ NO \_\_\_\_\_ N/A \_\_\_\_\_
- 36. If "YES" please elaborate:

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PLEASE USE THE AREA BELOW TO ADD ANY COMMENTS

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Evaluator's Signature: \_\_\_\_\_ Printed Name \_\_\_\_\_  
Evaluator's Phone: \_\_\_\_\_ Evaluators Home Local: \_\_\_\_\_

Other Journeyman that have read and agree with this evaluation:  
Name: \_\_\_\_\_ Signature: \_\_\_\_\_  
Name: \_\_\_\_\_ Signature: \_\_\_\_\_