



IN-DEPTH REPORT

Apprentice: _____ Step: _____ Home Local: _____

Working Location: _____

Employer: _____ Foreman: _____ Phone: _____

General Foreman: _____ Phone: _____ Date: _____

Please fill in the appropriate grade for each question below.

Grading Key: A=Outstanding B=Above Average C=Satisfactory D=Unsatisfactory

- Shows up on time and prepared to work? _____
- Plans work in an efficient manner prior to starting the task? _____
- Anticipates the tools and materials required to complete the task? _____
- Anticipates issues which could arise during the task? _____
- Checks completed work on their own? _____
- Uses time effectively and is productive? _____
- Seeks to improve skills? _____
- Has a positive attitude regardless of tasks? _____
- Respectful to others? _____
- Produces quality work? _____
- Retains knowledge and applies to future tasks? _____
- Possesses good communication skills? _____
- Listens and follows directions _____
- Does the apprentice ask questions during tailboards? _____
- Has the ability to solve problems? _____
- Works in a safe manner? _____
- Skills match step level? _____
- Keeps track of/takes care of tools and equipment? _____

What type of work has the apprentice performed while under your supervision?

Has the work performed included quality hot time? _____ If yes, elaborate:

Comments:

Did you discuss this evaluation with the apprentice? Yes No (Circle)

Evaluator's Signature: _____

Printed Name: _____

Evaluator's Phone: _____

Evaluators home Local: _____